

6th
Edition



PU TECH 2022

Polyurethane Exhibition & Conference - India

23 - 25 Mar 2022. India Expo Centre. Greater Noida. New Delhi

www.putechindia.com

Organised by:



IPUA

INDIAN POLYURETHANE ASSOCIATION

TECHNICAL MANUAL

PU TECH 2022

6th Polyurethane Exhibition & Conference India

23 - 25 March 2022

India Expo Centre, Greater Noida, New Delhi

SHELL SCHEME EXHIBITORS

S. No.	Services / Forms	Requirement	Deadline	Reference	Checked
1	Application Form for Space along with advance payment	Mandatory	At the time of booking	Page 11	<input type="checkbox"/>
2	Balance payment for Space	Mandatory	30-Jan-2022	Page 11	<input type="checkbox"/>
3	Fascia Names	Mandatory	30-Jan-2022	Page 13	<input type="checkbox"/>
4	Addl. Furniture Order Form	Optional	30-Jan-2022	Pages 14,15	<input type="checkbox"/>
5	Apply for Exhibitor Badges	Mandatory	31-Jan-2022	Page 21	<input type="checkbox"/>
6	Hostess / Interpreters	Optional	30-Jan-2022	Page 7	<input type="checkbox"/>
7	Ordering Plants & Flower Arrangements	Optional	31-Jan-2022	Page 7	<input type="checkbox"/>
8	Show Directory Listing Form	Mandatory	30-Jan-2022	MS Word file will be mailed	<input type="checkbox"/>
9	Directory Advertising Form	Optional	30-Jan-2022	Page 19	<input type="checkbox"/>
10	Visa Invitation Request Form	Optional	30-Jan-2022	Page 20	<input type="checkbox"/>
11	Collection of Exhibitor Badges and Exhibitor Kit at Venue	Mandatory	22-Mar-2022 from 11.00 a.m	Page 21	<input type="checkbox"/>
12	Hotel accommodation and travel	Optional	As per your schedule	Page 22	<input type="checkbox"/>
13	Possession of Stand	Mandatory	22-Mar-2022 @ 11.30 a.m.	Page 3	<input type="checkbox"/>
14	Removal of Exhibits	Mandatory	25-Mar-2022 after 6.00 p.m.	Page 3	<input type="checkbox"/>

RAW SPACE EXHIBITORS

S. No.	Services / Forms	Requirement	Deadline	Reference	Checked
1	Application Form for Space along with advance payment	Mandatory	At the time of booking	Page 11	<input type="checkbox"/>
2	Balance payment for Space	Mandatory	30-Jan-2022	Page 11	<input type="checkbox"/>
3	Addl. Furniture / Lights Order Form	Optional	30-Jan-2022	Pages 14, 15	<input type="checkbox"/>
4	Apply for Exhibitor Badges	Mandatory	30-Jan-2022	Page 21	<input type="checkbox"/>
5	Power Order Form	Mandatory	30-Jan-2022	Page 16	<input type="checkbox"/>
6	Compressed Air Form	Optional	30-Jan-2022	Page 17	<input type="checkbox"/>
7	Appointment of Freight Forwarder for clearance / material handling	Optional	As per your schedule	Page 7	<input type="checkbox"/>
8	Appointment of Stand contractor	Mandatory	As per your schedule	Page 18	<input type="checkbox"/>
9	Approval for Stand with Mezzanine Floors from organiser	Mandatory	30-Jan-2022	Page 5, 6	<input type="checkbox"/>
10	Exhibitor Nominated Stand Contractor Form	Mandatory	30-Jan-2022	Page 18	<input type="checkbox"/>
11	Hostess / Interpreters	Optional	30-Jan-2022	Page 7	<input type="checkbox"/>
12	Ordering Plants & Flower Arrangements	Optional	30-Jan-2022	Page 7	<input type="checkbox"/>
13	Show Directory Listing Form	Mandatory	30-Jan-2022	MS Word file will be mailed	<input type="checkbox"/>
14	Directory Advertising Form	Optional	30-Jan-2022	Page 19	<input type="checkbox"/>
15	Visa Invitation Request Form	Optional	30-Jan-2022	Page 20	<input type="checkbox"/>
16	Collection of Exhibitor Badges and Exhibitor Kit at Venue	Mandatory	22-Mar-2022 from 11.00 a.m	Page 21	<input type="checkbox"/>
17	Hotel accommodation and travel	Optional	As per your schedule	Page 22	<input type="checkbox"/>
18	Possession of Stand	Mandatory	21-Mar-2022 @ 10.30 a.m.	Pages 3, 6	<input type="checkbox"/>
19	Removal of Exhibits & dismantling	Mandatory	25-Mar-2022 after 6.00 p.m.	Pages 3, 6	<input type="checkbox"/>

All Raw Space Exhibitors should comply to the guidelines for Stand building and in case of any deviation, action would be taken.

1 THE EXHIBITION

PU TECH 2022 - 6th Polyurethane Exhibition & Conference - India.

2 ORGANISER

INDIAN POLYURETHANE ASSOCIATION

Delhi: 228, Okhla Industrial Estate,
Phase III, New Delhi - 110020. INDIA
Phone: +91 98110 23400. Email: secretary@ipua.in/
muralimohandel@gmail.com

3 EVENT MANAGERS

UNITECH EXHIBITIONS PVT. LTD.

No. 141, Uthandi,
East Coast Road,
Chennai-600119
Email: info@unitechexpo.com www.putechindia.com

4 DATES, TIMINGS & VENUE

PU TECH 2022 Exhibition:

Dates : 23 (Wed), 24 (Thu) & 25 (Fri) March 2022.
Timing : 10.00 AM - 06.00 PM
Venue : India Expo Centre, Greater Noida, New Delhi, India.

5 Booth charges

Built-up Booths **Indian exhibitor** Rs. 11000 per sq.m.

Foreign exhibitor USD 225 per sq.m.

Note: Service tax will be charged extra as applicable (currently 18%)

Raw Space **Indian exhibitor** Rs. 10500 per sq.m.

Foreign exhibitor USD 200 per sq.m.

Note: Service tax will be charged extra as applicable (currently 18%)

6 POSSESSION & DISMANTLE OF BOOTHS

Raw Space Booth Exhibitors can take possession of their Booths on Monday 21st March 2022, at 10:30 AM to start their Booth decoration work.

Shell Scheme Booth Exhibitors can take possession of their Booths on Thursday 22nd March 2022, at 11:30 AM **ONLY** to start their Booth decoration work.

DISMANTLE

Exhibitors will not be allowed to remove their exhibits from the hall prior to the official termination of the exhibition. The exhibits may be removed after 06:00 PM on 25th March 2022 and should be completed by 12 am midnight. The Exhibitors will have to obtain a signed Exit Pass from the organizers before the removal of their exhibits from the venue.

To summarise your set-up / dismantle period, please see below:

Set-Up (Raw Space) 21st March 2022, Monday 10:30 AM non stop until 22nd March, Tuesday 10:00 PM.

Set-Up (Shell Scheme) 22nd March, Tuesday 11:30 AM non stop until 10:00 PM.

Dismantle 25th March 2022, Friday 6:00 PM - Midnight

All the Booth work should be completed BEFORE 10:00 PM on 22nd March 2022, Tuesday. No material will be allowed inside the halls or the workmen permitted to work on your Booth after 10:00 PM on 22nd March, Tuesday 2022.

7 ADMISSION

Entry to Exhibition is Free. The Exhibition will be open to all TRADE VISITORS by invitation or spot registration. Admission is only for Adults over the age of 18 years.

8 SECURITY

ALTHOUGH STRICT SECURITY ARRANGEMENTS WILL BE PROVIDED AT THE EXHIBITION VENUE, EXHIBITORS ARE REQUESTED TO HAVE THEIR EQUIPMENT AND OTHER PRECIOUS BELONGINGS PROPERLY INSURED.

9 BUILT-UP BOOTH PACKAGE

The Built-up Booth will be constructed of Octonorm system with height of 2.4 mtrs. having white wall panels. You will be provided with the following furniture and fittings FREE OF COST. The package will also include : carpeted flooring, fascia board with company name and booth number, free listing in the exhibition directory, booth assembly and dismantling.

Booth Size	Lockable Table	Chair	Round Table	Chairs	Power Socket	Spot Lights	Waste Bin
Up to 16 Sq m	1	1	1	3	1	3	1
Above 16 Sq m	2	2	2	6	2	6	2

10 RAW SPACE

Raw Space exhibitors will get : • Marked Raw Space only • Free listing in the Exhibition Directory. (No Furniture / Electrical fittings will be provided)

11 ADDITIONAL FURNITURE / FITTINGS

Exhibitor's requirement of extra furniture/fixtures can be ordered by sending us the duly filled Form accompanied by full payment before the deadline. **(Refer Form No. 3 for details)** Any orders after deadline will have to be placed on site with service provider only. **Exit Gate Pass will be issued to exhibitors against nil due.**

12 SUPPLY OF ELECTRIC POWER

The electric power supply available at the Exhibition is as follows:

3 Phase : 400 volts + 10%
Single Phase : 230 volts + 10%
Frequency : 50 CPS + 3%

The functions mentioned above are only for reference. However, variation could be expected on some occasions. The organizers will not be responsible for any fluctuations in electricity.

13 ADDITIONAL POWER & COMPRESSOR

Additional Power required by the exhibitor will be provided at an extra cost per kW (Single-phase / 3 phase) *Service tax will be extra as applicable (currently 18%)*

The above rates includes wiring up to the main Switch board provided in the Booth. **(Refer Form No.4 for details)**

Compressed air (100PSI) connection will be given at an extra cost **(Refer Form No.5 for details)** *Service tax will be extra as applicable (currently 18%)*

14 VISITOR INVITATION

We will also provide each exhibitor a set of Visitors Invitation Cards for mailing to their business prospects. These Invitations will be sent to all Exhibitors 30 - 45 days prior to the exhibition. Each Exhibitor would be issued 100 - 150 No's of Invitations.

15 EXHIBITOR BADGES / SERVICE BADGES

Exhibitor Badges is a must for all exhibitors and is required for entry to the hall during the exhibitor entry periods on all three days of the Exhibition. Badges will be issued from the Exhibitor Registration Desk at the venue on 22nd March 2022 from 11.00 a.m onwards. **(Refer Form No.9 for details)**

16 WI-FI / INTERNET

Wi-Fi, Internet, facilities will be available during the exhibition hours at the venue .

17 CAFETERIA

Cafeteria will be located within the venue. A variety of snacks and beverages will be available on direct payment basis.

Terms & Conditions for Temporary Import/movement to venue

Under the Custom notification No. 3 / 89, dated 9.1.1989 as amended by notification, No.66 dated 16.3.1995, import of exhibits for PU TECH 2022 will be allowed without payment of Import Duty, Import License or Customs Clearance Permit, provided the exhibits are re-exported within a period of six months from the date of import or any other period stipulated by the Customs Authority.

The Exhibitor / Importer will have to furnish the following documents to the Customs Authority in India:

- Re-export bond for Indian Trade Control purpose equivalent to 150% of CIF value.
- Provisional duty bond to the extent of 100% customs duty payable on Machines / Equipment at the prevailing rates.
- Provisional duty bonds are required to be supported with bank guarantee equivalent to 100% of duty applicable or the guarantee equivalent to 150% of the CIF value of the exhibits issued by embassy of the concerned country. Further details would be available from the official freight forwarding agencies. Exhibitors are advised to contact the official agencies in this regard.
- Alternatively goods can be imported for temporary importation against ATA CARNET issued by Chamber of Commerce in respective country of origin. This is allowed in terms of notification No 157 / 90 - Cus dated - 28/03/1990.
- Sale of exhibits imported for PU TECH 2022 may be allowed as per import policy against payment of customs duty at prevailing rates and the guidelines in force issued by the Govt. of India to an eligible importer in India.
- Official freight forwarding agencies will provide exhibitors up to date information on rules and regulations.
- Exhibition goods, imported initially via embassy bond, ATA CARNET or bank guarantee, can be sold after the exhibition, after following the statutory procedure. The goods remain in the Customs warehouse till such time as the buyers comply with sale conditions. The sale can be affected within the stipulated six month period or may be extended upon the discretion of customs. On completion of sale, the guarantee or ATA CARNET gets cancelled accordingly. Detailed procedure and documentary requirements in this regard may be obtained from official freight forwarders.

Liberalised Provision: freely importable exhibits like capital goods, raw materials, intermediaries, components, consumables, spare parts, accessories, instruments, & goods other than those covered under the negative list, may be imported by any person whether he / she is an actual user or not, without restrictions provided he / she is a registered importer in India. Negative list exhibits may be imported against a valid license, actual users alone may import such goods unless the actual user condition specifically dispensed with, by the licensing authority.

Simple Procedures: following documents should be produced by buyers for customs clearance of sold exhibits.

- Bank attested invoices drawn on buyer
- Packing list
- Confirmation of order from exhibitor
- Mode of payment
- Technical write up of sold items
- Printed catalog of items sold, if available
- Buyers importer code number
- Buyers GATT and customs declaration license, if item is under negative list

The buyer, on the basis of the above documents and through a customs clearing agent, should submit necessary Bill of entry for clearance of goods. Upon completion of sale clearance and payment of customs duty, the buyer can take custody of exhibits. Upon producing proper and valid documents, the sale procedure can be affected within two to five days. Further details could be obtained from the official freight forwarders.

Connections to India: All major airlines have connections to New Delhi. All major shipping lines touch Kolkata port, referring both FCL and LCL facilities. There are regular freight services with enough spare capacity. Alternatives are also available at

Mumbai and Chennai port. Modern handling facilities are available at airports and ports.

Connection to IEML (Venue): On arrival at the Indira Gandhi International Airport, exhibits are transferred by road to IEML under bond. On arrival at Mumbai / Chennai / Kolkata ports, exhibits are transferred by rail or road directly to Greater Noida again under bond. Transit time is approximately two to eight days by road.

Post Exhibitions: Goods can be sold after the exhibition, to the buyers complying with regular import procedures. Goods may be taken for other private demonstrations, subject to permission from customs. If not being sold or kept for further demonstrations, goods should be re-exported within the stipulated period. The mode of transport for re-export need not be the same as that of import. Generally, there is no duty on consumables like printed matter, literature, pamphlets etc...

Customs Requirements / ATA CARNET (Temporary Admission Document)

Under the custom notification No. 3 / 89, 9.1.1989 import of exhibits for PU TECH 2022 will be allowed without payment of import duty. Import license or customs clearance permit, provided the exhibits are re-exported within a period of six months from the date of import or any other period stipulated by the customs authority.

The exhibitor/importer will have to furnish the following documents to the customs authority in India:

- Re-export bond for Indian trade control purpose equivalent to 150% of CIF value
- Provisional duty bond to the extent of 100% customs duty payable on Machines/equipment at the prevailing rates.
- Provisional duty bonds are required to be supported with bank guarantee equivalent to 100% duty applicable or the guarantee equivalent to 150% of CIF value of the exhibits issued by embassy of the concerned country.

Further details would be available from the official freight forwarding agencies. India is a signatory to the ATA CARNET and import of goods will be governed by the rules in respect to all international exhibitions being held in India.

Important Note: As per existing govt. regulations, facility of temporary import for exhibitions is only available to foreign exhibitors/participants who are registered by remitting space rent/participation fee is prescribed foreign exchange and rates.

All participants belonging to the member countries of ATA CARNET will get ATA CARNET issued from their chamber of commerce or any agency authorised to issue CARNET duly certified by the customs. When the goods arrive in India, the temporary importation for 6 months will be allowed on the basis of the ATA CARNET procedure. The following categories of items will however not be covered and participants are advised to file separate bills of entry as temporary import.

- All consumable goods meant for distribution or sale, which are not likely to be re-exported
- Goods imported through the medium of post
- Transit goods

A separate bill of entry will be required to be filed for such consignments and import clearance governed by normal rules of Government of India customs. Participants of those countries which are not availing ATA CARNET facility, their temporary import will be governed as under:

- The participants will be required to produce a guarantee from their respective mission in India
- If the mission does not guarantee the exhibits, some local Indian company acceptable to the commissioner of customs must give guarantee to the commissioner of customs
- In case, the participants cannot comply with (a) and (b) they will have to produce a bank guarantee under customs notification no. 3/89 dated 09-01-1989 to the tune of 150% of assessable value in case of restricted goods and 115% of assessable value in case of open general licensed goods. This percentage may change as per customs requirements from time to time.

Documents required for customs clearance:

- Invoice – 6 copies
- Packing list – 6 copies
- Bill of lading / airway bill – 3 original and 3 copies
- Insurance certificate – 1 original and 1 copy
- Catalogue of equipment
- Letter of authority
- Participation certificate from the organiser
- Re-export bond/bank guarantee or ATA CARNET
- Phytosanitary certificate
- ATA CARNET duly endorsed by customs of exporting country in favour of the official freight forwarding agency

Trade Tax Formalities (Uttar Pradesh Government Road Tax)

The Trade Tax Department of UP Govt. has abolished the check post formality. Hence, all goods that enter into the state or return shall require a TRANSIT DECLARATION FORM. This Transit Declaration Form can be availed online at www.comtaxup.nic.in

For exhibitors from states other than UP, the Transit Pass has to be filled in online at <http://www.comtaxup.gov.in/transit> (you will require internet explorer 6.0 and above to fill in the transit pass. Other browsers like Google chrome or Mozilla etc...do not support this format) Please use this link to access the manual for filling in the Transit Declaration Form: <http://comtaxup.nic.in/documents/transitmanual.pdf> or <http://164.100.181.22/transitnew/Transit/Transit/login.aspx> You will require the following documents, along with a print out of the general Transit Pass:

- Packing list / Invoice
- Participation Certificate from the organiser
- Vehicle Registration Certificate
- Drivers License copy
- Vehicle Insurance Certificate

Guidelines for Raw Space Stands

Exhibitors availing the raw space option are requested to use a contractor of their own choice subject to the following conditions. (Refer Form No. 6 for details)

A. Structure of maximum height of 3.5 metres will be permitted. However, branding tower of foot area not exceeding 2m x 2m of a maximum height of 5m is allowed.

B. Stand construction should be independent of the walls, columns and roof of the halls.

C. No hanging or buntings will be allowed to be hanged from the ceiling, electric conduits, cables, fixtures and air conditioning/ventilator grills.

D. No part of any structure may exceed beyond the boundaries of the site allocated.

E. The exhibitor will be allotted only space, without carpet, furniture, electrical accessories and power connection

F. Power will be supplied only if the exhibitor has applied for the same within the stipulated time at the indicated cost.

G. Exhibitors are responsible and liable for any such contractor's observance of all rules and regulations, including the strict observance of the built-up and dismantling schedule. The organiser reserves the right to charge any such exhibitor and / or contractor who has violated any rule or regulation or delay in the build up or tear down, for the additional work required as a result of the violation

H. The name and stand number of the exhibitor must be prominently displayed inside the stall and on the side walls.

I. **Stand sides adjoining an aisle must be open. However solid walls must not constitute more than 50% of the total length of each open side where the wall adjoins an aisle. In case the stand wall is at least 1m away from the aisle, a solid wall constituting up to 75% of the total length is acceptable.**

J. Where the back wall of a stand extends beyond 2.5 m in height, the wall must appear white coloured and uncluttered in order that it does not compromise the appearance of

neighbouring stands.

K. The booth must be constructed in accordance with the approved design and be ready within the build up period specified by the organiser. Please check the timings given in page 3.

L. The exhibitors will be allowed to work from 10:30 hrs on 21 March non stop until 22 March 2022 10:00 PM.

M. The temporary power will be switched off at 10:00 PM on 22 March 2022

N. The exhibiting company shall ensure that the booth is dismantled in a safe, systematic and organised manner within the specified time period.

O. With regard to general issues, the rules and regulations stipulated in the exhibitor manual must be complied with.

Guidelines for building mezzanine floor

Mezzanine floors will be allowed. The mezzanine floor area should be minimum one meter offset (inside) from the perimeter of the Stand area.

The mezzanine floor design and drawings must be certified by a chartered structural engineer / consultant for structural stability as per the guidance given below, and must be approved by the Organisers before construction. Copy of the certificate must be submitted along with stand layouts. The last date for submission is 22 March 2022. The mezzanine floor can be used only as a visitor hospitality lounge.

Exhibits / display will not be permitted on the mezzanine floor. The responsibility of safety of structure shall lie solely with the exhibitor.

Stand Design

Offices / cabins with closed walls and ceilings are strictly prohibited on the mezzanine floor. The mezzanine must be an open area only with safety railings on open sides. Rear and side walls of stands adjacent to / facing neighboring stands must not be transparent and must be clean and covered in a uniform neutral colour. **Branding will be allowed on the mezzanine railings, not exceeding a maximum height of two meters.**

Maximum Height

The overall height including the mezzanine floor should not exceed 4 metres. (3m+1m mezzanine railings). However, branding tower of foot area not exceeding 2mx2m of a maximum height of 5m is allowed

Escape Routes

A hall aisle must be no further than 10 meter from any location within the Stand.

Stairways

Horizontal steps must be completely closed. The rise of each step should not exceed 20 cm and the tread depth must be at least 25 cm in the middle of the steps. Handrails are required on both sides of the stairway. They must provide a safe grip and must be free of gaps even on landings. Handrail clearance to an adjacent structure must be at least 10 cm. The width of the stairways should be at least 1.25 m and should not exceed 1.5 m.

Railings

Safety railings must be at least 1.25 m high and consist of a top, middle & bottom rail. A strip of at least 10 cm must be mounted along the edge of the mezzanine floor beneath the rail to prevent falling objects. Walls adjoining neighboring stands on the mezzanine floor must be sufficiently stable so as to prevent accidental falling of persons or objects.

Fire Prevention

Any load bearing elements of the mezzanine floor must be flame retardant. The mezzanine floor should be equipped with at least one fire extinguisher.

Exhibitors can appoint a contractor of their choice for Stand design and Stand construction. Stand building schedule is as follows:

Type of Stand	Start Date & Time	End Date & Time
Set Up (Raw Space)	21 Mar 2022 (Mon) 10.00 hrs	nonstop until 22 Mar 2022 (Tue) 20.00 hrs
Set Up (Built up)	22 Mar 2022 (Tue) 10.00 hrs	nonstop until 22 Mar 2022 (Tue) 20.00 hrs
Dismantle (Raw / Bare Space)	25 Mar 2022, (Fri) 5.00 PM	25 Mar 2022 (Fri) Midnight

Exhibitors who require an additional set up day i.e. on 20th March 2022 for Stand construction would be charged Rs. 350/- per sq m. Contact Ms. Reena +91 9500076535 or reena@unitechexpo.com

For Raw Space exhibitors, organizers will allot only bare space with proper marking of the borders on the floor for the area booked. Construction of partition walls is the responsibility of the raw space Stand holder.

Raw space Exhibitors are required to submit Stand design, elevation and 3D artist's impression, for its approval positively before 31st January 2022. An exhibitor, whose design has been approved by the organisers, can commence erection after taking official possession of the Stand area.

Please Note: Stand height in Halls should not exceed more than 2.5 meters for shell scheme / 4 meters for raw space. However, the back wall of the Stand against natural wall of the hall or column can go up to a height of 5 meters. Pillars within the Stands should be covered with panelling up to height of 5.0 meters without grouting on the wall, floor or causing damage to the structure of the exhibition hall. A door / window should be provided on such panelling, in case the pillar has electrical supply point / distribution boards for access. Logos and single branding signage up to a height of 5.0 meters is allowed, provided they are away from adjacent Stands by a minimum distance of 2 meters.

NO CUTTING OF WOODEN BOARDS / PLYWOOD / MDF IS PERMITTED INSIDE THE HALLS DURING STAND BUILD UP.

NO SPRAY PAINTING ALLOWED INSIDE THE HALLS DURING STAND BUILD UP.

NO WELDING OR METAL GRINDING ALLOWED DURING STAND BUILD UP.

Any exhibitor or contractor violating the above will be asked to stop the work immediately. We strongly advise contractors to use prefinished, prefabricated, ready to fix, modular Stand building techniques.

Aisles in the halls must be kept clear even during the construction and dismantling periods since they are required as rescue and escape routes. Construction material, garbage, empty packaging and exhibits are not allowed to be kept in the aisles at any time.

Exhibitors should leave minimum 30% of the Stand area free for movement of visitors. There should be no loose wiring or hanging wires within your stand. All wiring must be carried out in plastic sheathed cables. No exposed cable joints are permitted. The main supply points and electrical installations in the Stand should be easily accessible and should not be concealed / covered by the panels / partitions or even by the exhibits.

Sides, which are open to the aisles and more than 6 m in length, should not be blocked by panels more than 50% of the length of such side.

The panels adjacent to other stand areas that are visible must be properly finished in neutral colour without any graphics.

Digging, grouting or cutting of floor is strictly not permitted in halls.

Use of loudspeakers, musical instruments etc. in the Stands is prohibited. Films and multimedia presentations may however be conducted within the Stands provided the sound level is not more than 60 decibels, measured at the Stand limits.

Cellulose paints should not be sprayed on any type of object within the Exhibition Halls. Use of exhibit materials that are dangerous, inflammable, explosive, unhealthy, foul-smelling is not permitted.

Use of colored lights, neon signs is forbidden. Depicting exhibitors name or logo in non flickering/non off-on type light is however permitted. Use of cloth banner inside and outside the Stand is not allowed. Suspending of display items from the Hall ceiling within the stands is also not permitted.

All raw space stands should make provision for a one meter ramp for physically challenged persons.

For Mezzanine Floor Stands, the following important points to be followed: Construction of Mezzanine floor stand shall be allowed only after submission of a structural and fire safety certificate from a registered Structural Engineer. Total Area of Stand booked should be 100 sqms or more and area of the mezzanine floor should not exceed 40% of the ground area booked. Total Height of stand with mezzanine should not exceed 4.2 metres. The maximum permissible height below the mezzanine floor is 3mtr. Can be used only as a visitor hospitality lounge. Exhibits / display items will not be permitted on the mezzanine floor. The mezzanine floor should be equipped with at least one fire extinguisher. Offices / cabins with closed walls & ceilings are strictly prohibited on the mezzanine floor. The mezzanine floor must be an open area with safety railings of 1.2m height on open sides. Construction of mezzanine floor stand must be at least 1m away from the boundary of all open sides of the stand.

The Forms for additional Power and Compressed Air for raw space exhibitors is available the Technical Manual.

Exhibitors under raw space category must order and pay for electricity connection on the basis of their maximum demand of connected load in KW and 3 phase connection, before the mentioned deadline.

Exhibitors are advised to take insurance policy covering their machinery/exhibit, transit, their exhibition personnel, and third parties.

Contractor must obtain official worker's passes for hall entry during construction and break-down period. Workers below 18 years will not be permitted to enter the premises and undertake any work at the venue.

The contractor deposit will be refunded after the exhibition subject to completion of construction work as per deadline schedule, clearance of the site by the contractors and no damage or garbage being recorded by the Expo Centre management. Organisers reserve the right to deduct an actual and appropriate amount for damages to the hall structures / venue, if any, made by the contractor from the security deposit paid.

ATTENTION ALL EXHIBITORS AND CONTRACTORS!!!

Organisers vouch for a dust free and healthy environment during the stand build up days.



NO METAL WELDING



NO SPRAY PAINTING



NO WOOD SANDING



NO WOOD CUTTING

Use of prefabricated, pre-finished, ready to fix, modular stand building recommended.

Use this guideline for your stand design and building. Mail copy of this document to your stand contractor.

The Organiser has appointed the following Official Service Providers for various services.

The services of Official Service Providers are for the convenience of Exhibitors, and the Organiser will accept no liability in respect of any contract entered into between Exhibitors and such service providers for the negligence or default of any such person, their servants and agents.

OFFICIAL FREIGHT FORWARDERS

RE Rogers India Pvt. Ltd.

Regd Office : 1, Commercial Complex,
Pocket H & J, Sarita Vihar,
New Delhi - 110 076, India,
Tel : 91-11- 26949801 / 26949802, Fax: 91-11- 26945900 / 26949803
Mr. Puneet Sekhri - +91 9810553944 - puneet@rogersworldwideindia.com
Mr. Anand Bisht - +91 8750398816 - anand@rogersworldwideindia.com
Web: www.rogersworldwideindia.com

Wherever RE Rogers India Pvt. Ltd. does not have their own office, they have associates or agencies in those countries. Exhibitors are requested to contact RE Rogers India Pvt. Ltd. office for obtaining names, addresses, etc of their associates in respective countries.

AUDIO-VISUAL

For your requirements of Audio Visual Equipments, please contact the following with details of your requirements. On receipt of your requirements the costing details shall be sent directly to you

Mrs. Reena S, Project Manager
UNITECH EXHIBITIONS PVT. LTD. New No. 141, Uthandi, East Coast Road, Chennai 600119
Mob: +91 9500076535 Email: info@unitechexpo.com

TRAVEL & HOTEL AGENCY

TWU Travel With Us Pvt Ltd.
360, Ground Floor, CBR, MG Road,
Behind the Indian Bank
Sultanpur, New Delhi - 110 030
Tel: +91 8800887232 / 8800883071
Contact Person:
Mr. Sangam Verma
Mob: +919818567112 Email: outbound@twuholidays.com

INTERPRETERS / HOSTESSES

For your requirements of Interpreters / Hostesses / please contact the following with details of your requirements. On receipt of your requirements the costing details shall be sent directly to you

Mrs. Sneha Prabha, Coordinator
No: 1-B, Sector-28, Noida - 201303
Ph: + 91 120 2245 5934 Mobile: 098109 48658 Email: snehprabha2001@yahoo.com

PLANTS & FLOWER ARRANGEMENTS

Mrs Preeti
Mobile: +91 9810395375
Email: sudershandeco@yahoo.co.in

Exhibitors can avail the services of the following official stand contractors to design their stands. However, Exhibitors are free to choose their own stand designers / contractors for the same.

PAVILIONS & INTERIORS INDIA PVT. LTD

A-63, Sector-57, Noida, Uttar Pradesh - 201301, Phone: +91 0120 2581119, 2581217/18

Ms Jaya Singh, Asst. Manager Marketing

Mobile: +91 9310159104, Email: jaya.singh@pavilionsinteriors.com

MEROFORM INDIA PRIVATE LIMITED

#A37, Sector 80, Phase-2, Noida, Uttar Pradesh - 201305, Phone - 0120 408 2900

Mr. Ram Solanki, Mobile: +91 98995 15559

Email: ram@meroformindia.com

PEMA GAYA EXHIBITIONS

B4, B5, C Block, Manju Foundation, Gerugambakkam,

Chennai - 600 128, Phone: +91 26497400.

Mr. Abhilash Kumar, Mobile: +91 98408 36707

Email 1: admin@pemadesign.in, Email 2: abhilash@pemadesign.in

BLUES N COPPERS

21, 2nd Floor, Sona CHS, Opp. Globus, Hill Road, Bandra West,

Mumbai-400050. Phone: +91 9322220677, 022 26551467

Ms. Viral Momaya, Business Development Associate

Mobile: +91 7045857199, Email: viral.m@bluesncoppers.com

Website: www.bluesncoppers.com

The PU TECH 2022 Exhibition and Conference will be held at -

India Expo Centre

India Exposition Mart Ltd

23-29, Knowledge Park - II, Greater Noida 201 306 India Tel. : +91 120 2328011-20 Fax : +91 120 2328010, E-mail :info@indiaexpositionmart.com

India Expo Mart is a state-of-the-art, multi-functional venue with a rare combination of technology merged with world-class facilities and safety standards is suitable for hosting international business-to-business exhibitions, conferences, congresses, product launches, promotional events and most predominantly act as a centralized contact point for overseas buyers and the cottage based manufacturer exporters for conducting business.

India Expo Centre and Mart is spread over 58 acres of land and has a unique combination trade marts with Exhibition & Convention facilities, lawn, business centre, restaurants, transportation facilities and sufficient parking area for over 5,000 cars and 200 Buses/Trucks. There is also valet parking available. It is well linked to the main Ring Road of Delhi through 8 lane expressway.

Air-Conditioned and Wi-Fi enabled, it has well equipped storage and warehousing facilities and central public address system with the most recent in multimedia, telecommunications and high speed internet connectivity under one roof, it is the perfect venue for Trade Fairs, Exhibitions, Conferences and such other theme-based international events.

TECHNICAL SPECIFICATIONS

All exhibition and conference rooms are equipped with fire alarms (smoke and temperature detectors). The fully air-conditioned Halls 1, 3 & 5 on the ground floor, each comprising approx. 3,500 sqm gross, with the following dimensions:

Length - 71.5 m, Width - 46 m, Actual Height - 8 m, Max. height - 5.00 m, Floor Loading - 1,500 kg/sqm.

HOW TO REACH THE VENUE

BY CAR

The venue is easily accessible from the centre of Delhi on the new 6-lane Greater Noida Expressway (45 minutes by car). There are several routes from the centre of Delhi: Distance from Connaught Place, New Delhi to India Expo Center: 39 Km, Distance from New Delhi Airport to India Expo Center: 55 Km

- **ROUTE 1:** Via Ring Road New Delhi
Take the DND (Noida Toll) bridge and approach Greater Noida exit after the toll booths. Continue past Film City and onto the Expressway.
- **ROUTE 2:** Via Mathura Road Apollo Hospital
Drive past the Apollo Hospital and take left for Kalindi Kunj to reach Amity Flyover & take loop to get on the Expressway.
- **ROUTE 3:** Via Ghaziabad NH24 Mayur Vihar
Take NH 24 and continue left from Akshardham Setu on Mayur Vihar Noida Road, through the DND underpass. Continue past Film City and onto the Expressway.

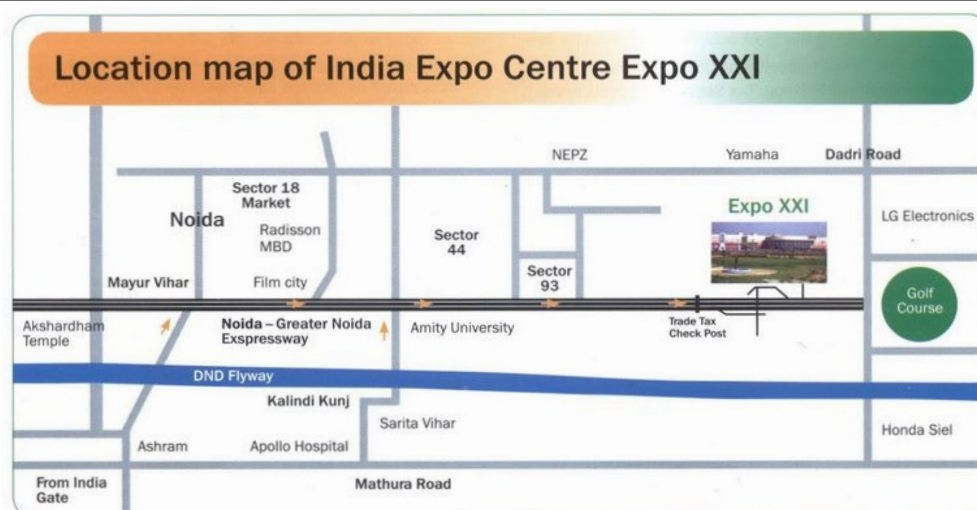
BY METRO

Noida City Center Metro Station is 26 Km from India Expo Center

BY AIR

The India Expo Mart is easily accessible from the Indira Gandhi International Airport.

LOCATION MAP



Floor Plan



PU TECH 2022
Polyurethane Exhibition & Conference - India
23 - 25 Mar 2022, India Expo Centre, Greater Noida, New Delhi



Helpline : Mob: +91 9500076535 E-mail : info@unitechexpo.com

Please submit to :

UnitechExpo^X

UNITECH EXHIBITIONS PRIVATE LIMITED

No. 141, Uthandi, East Coast Road, Chennai 600119
Email: info@unitechexpo.com Web: www.putechindia.com



PU TECH 2022 - APPLICATION FOR SPACE

FORM **1**

Exhibiting Company's Name		
Contact :	Mr. <input type="checkbox"/>	Ms. <input type="checkbox"/>
Address		
Address		
City	Pin Code	Country
Area code	Telephone / Mobile	Fax
E-mail	Website	
GSTIN	STATE CODE	

SPACE REQUIREMENT PARTICULARS - PREFERENCES & AREA IN SQM

Booth Size: Booth Preference No: 1 No: 2 No: 3

BOOTH COST PARTICULARS	Unit	Rate per Unit	Amount
Built-up Booth Charges			
..... sqm		Rs. 11,000 / USD 225	
Raw Space (min 24 sqm)			
..... sqm		Rs. 10,500 / USD 200	
GST Extra			
GST is on the Booth charges at 18% will be extra			
Total			
Payment Details			
Advance Payment - 50% along with this Application.			
Balance 50% by 31 January 2022			

ADVANCE / FULL PAYMENT PARTICULARS

We hereby apply for participation and will abide by the terms, conditions and rules of the trade fair as stated in the Exhibition Technical Manual. We enclose DD or Cheque payable to "Indian Polyurethane Association" as participation fee. DD/Cheque No. _____ dated _____ for Rs _____ (in words) _____ drawn on (bankers name) _____ towards our advance (min 50%) / full payment for our Booth.

Name _____ Designation _____

Date _____ Stamp & Signature _____

MODE OF PAYMENT DETAILS

Payments by DD / Cheque :

Exhibitors making payments by DD / Cheque should make same in favour of "INDIAN POLYURETHANE ASSOCIATION" payable at New Delhi, INDIA.

Payments by Bank Transfer (TT):

Exhibitors making payments by telegraphic bank transfer should arrange payment direct to our Bankers-

Account Name : INDIAN POLYURETHANE ASSOCIATION, Bank : UNION BANK OF INDIA, K-7, K Bloock, Model Town II Branch, Delhi - 110 009. India.

A/C No. 125910100026333, IFS Code : UBIN0812535

SWIFT DETAILS FOR USD TRANSFER

Ultimate Beneficiary : INDIAN POLYURETHANE ASSOCIATION, Bank: UNION BANK OF INDIA, K-7, K Bloock, Model Town II Branch, Delhi - 110 009. India.

A/C No. 125910100026333, IFS Code : UBIN0812535

USD TRANSFER: Citibank, New York: CITIUS33AEIBDEFX A/c 35653818, SWIFTCODE: ANDBINBB

Exhibitors should share the remittance details like UTR No. / Remittance slip by mail once the payment done.

Fill, scan and mail to reena@unitechexpo.com. Please maintain a copy of this form for your records

TERMS & CONDITIONS OF EXHIBITION PARTICIPATION CONTRACT

General

The provisions, subject to which signatories of the Exhibition Participation Contract (to which these Conditions are annexed) (the "Participants" or the "Applicants") may take part in the proposed exhibition (the "Show" or the "Exhibition") are laid down in these Conditions of Participation, conditions which apply to the Exhibition site, (the "General Rules"), as well as all regulations stated in the General Rules. The Exhibition Participation Contract, these Conditions of Participation, the General Rules, all regulations stated in the General Rules and additional fire safety regulations collectively constitute the contract (the "Contract") between the Participant and "Indian Polyurethane Association."). Additional regulations, as well as specified fire safety regulations, will be sent to Participants upon registration. Should these Conditions of Participation deviate from the provisions stated in the General Rules, then the Conditions of Participation will have priority. Exhibition Participation Contract once signed is binding on the Participant and is cancelable only at the option of the Organiser. Persons signing the Exhibition Participation Contract declare that they are duly authorized to bind the Applicant according to the copy of adequate records of the company or that they possess power of attorney to sign contracts on behalf of the company.

Organisation

The Show is managed by
UNITECH EXHIBITIONS PRIVATE LIMITED
#141, Uthandi, Rast Cost Road, Chennai 600119. India.
Email : info@unitechexpo.com; www.unitechexpo.com

The Show is organised by
INDIAN POLYURETHANE ASSOCIATION
#228, Okhla Industrial Estate, Phase – III, New Delhi – 110020. INDIA
Contact: Mr. Murali Mohan, Secretary, IPuA
H/P: +91 9811023400
Email: secretary@ipua.in / muralimohandel@gmail.com

A. Exhibition hours

23 to 25 March 2022 – 10:00 AM to 06:00 PM (last day upto 16:00 hrs)

B. Products and services on exhibit

At the Show only products and services which, at the sole discretion of the Organizer, are deemed in accordance with the purpose and concept of the Show may be exhibited. The Organizer will also determine at his sole discretion, the total number of stands and the number of stands exhibiting a similar product or service. Without prejudice to the generality of the foregoing, products and services of which a research organization of good reputation has established that they can be of danger for the consumers or that they may show defects within a short period of time after initial use, will not be permitted at the Show.

C. Application / Participation in the exhibition

By filling the appropriate boxes on the application form and by returning this form to the Organizer, the Participant confirms to agree with the conditions as stated in these Conditions of Participation and the General Rules. At all times the Organizer reserves the right to refuse an application. Upon acceptance of a registration, the Organizer will send the advance invoice to the Participant. No further rights can be derived from participation.

D. Construction and dismantling of stands

During a period of 2 days prior to the Exor any dhibition, Participants will be able to decorate stands and bring in goods. Participants will receive a circular stating an exact date and time, prior to the Show. In case for whatever reason the stand space allotted out is less than the originally allocated stand space, the difference in price between the actual allotted stand space and the originally allocated stand space will be credited to Participant's account. The Organizer will not have any liability amages whatsoever arising out of such a difference. Participant hereby waives its rights, if any, to bring any claims against the Organiser for damages or otherwise in this regard.

The Organizer reserves the right to change the location, period, dates and times of the Exhibition at their sole discretion. The Participant will be notified of this as soon as may be reasonably practicable. The Organizer will not have any liability for any damages whatsoever arising out of such changes. Participant hereby waives its rights, if any, to bring any claims against the Organiser for damages or otherwise in this regard. Once the Exhibition is over the Participant is bound to fulfill the cleaning/clearance obligation for the stand space rented as stated in the General Rules, in time. In the event the Participant fails to do so, the Organizer holds the right to fulfill this obligation at the Participant's cost, risk and expense. Cleaning and clearance include removal all goods used by the Participant intended as waste, to a place designated by the Organizer in due time.

E. Sale and conditions

Counter sales are not permitted at the Exhibition. In case of sales of Indian manufactures/exhibits, the payment of sales tax / VAT or other applicable taxes as per Orders/Rules of the Govt. of Tamil Nadu/other Authorities concerned will be the direct responsibility of the exhibitors. Under no circumstances will the Organiser be responsible for any taxes or other government levies

F. Facility for Temporary Importation of Exhibits

Facility for temporary importation of exhibits are not allowed for National Exhibitors

G. Terms of payment

Payment of total hire charge plus services tax and other applicable taxes shall be made as per terms mentioned on the main contract form, unless the Contract is signed less than 45 days prior to the proposed start date of the Exhibition, in which case 100% payment is due at the time of signing of the contract. Notwithstanding the foregoing, if the date on the final invoice falls within 14 days prior to the first day of construction, payment should be made prior to the first day of construction. In these cases entry in the catalogue/ website will be solely at the option of the Organizer. The Participant will be liable for settlement of the invoice(s) at all times.

H. Cancellation of stand space

We do not allow any cancellation i.e. sign up and you are in for 100%.

The signature of the Participant on this Contract and its receipt by the Organiser shall be conclusive evidence of the Applicant's agreement to pay the full fees consisting of hire charges, registration fee and all applicable taxes, notwithstanding that the Participant subsequently decides not to participate in the Exhibition. The Applicant further acknowledges that the performance of services by the Organiser commences immediately upon signing the Contract and the Organiser, having incurred expenses as a result of the Contract, is not required to refund any portion of the fees already paid. The unpaid/ balance portion of the full fees shall become payable immediately upon cancellation of booking for Exhibition space pursuant hereto. **Any cancellation of Booths by the exhibitors after 31st December 2020 will result in full forfeiture of Advance paid.**

I. Cancellation and Refund

In the event the Exhibition is cancelled for any reason, including by reason of any event outside of the Organizer's reasonable control (i.e. force majeure in the broadest sense of the word and the like) the, payments made by Participants shall only be refunded in full if these costs are covered by an insurance policy held by the Organizer. Apart from the foregoing, the Organiser shall have no liability in contract, tort or otherwise to the Participant in the event the Exhibition is cancelled for any reason whatsoever. Until 30 days prior to the scheduled start of the Exhibition the Organizer holds the right to decide to cancel the Exhibition for whatever reason. The payments made by the Participants shall be refunded after deduction of expenses incurred by the Organizer. Change of Exhibition or stand location, dates and times, as meant, does not give the Participants the right to withdraw their applications fully or in part. The Organizer will not have any liability for any damages whatsoever arising out of such change. Should the Exhibition not take place, then the applications and possible allocations of stand space already made by Participants concerning the hire of stands space will be participants on the basis of stand space allocated. This refund will be made within 60 days from the date the decision to cancel the Exhibition is made. **Any cancellation of Booths by the exhibitors after 31st December 2020 will result in full forfeiture of Advance paid.**

J. Liability

Goods are deemed to be at or in the Exhibition building and adjacent grounds at the expense and risk of the Participants. The Organizer does not undertake any insurance for these goods. The Organizer will not have any liability for damages to goods and persons caused by any cause arising out of participating in this Exhibition. The Organizer will not have any liability for damages to third parties, caused by the use of the stand by Participant or his personnel. The participant undertakes to indemnify the organiser against all claims by third parties arising for his actions and negligence. The Participant is liable for and must be adequately insured against any damage whatsoever caused by fault or negligence of himself, his personnel or by his exhibits in any way whatsoever to goods and/or persons working with or for the Organizer for all claims which may apply.

K. Further regulations

The Organizer reserves the right to introduce, at any time, further regulations and guidelines governing this Contract.

L. Sub-letting

The Applicant is not allowed, without the prior written consent of the Organiser, assign, sublet or grant licenses in respect of any part of the space allotted to it nor display advertisements of firms who are not bona fide Participants show on its stand. The Organiser reserves the right to levy a sub-letting surcharge for each sublet agreed to and the Applicant is liable for the payment of this charge under the same terms of payment as the main stand rental.

M. Nuisance

The Participant will not cause any inconvenience to or obstruct any other Participant while making use of his stand space. The Organizer holds the right to remove any Participant causing any nuisance or obstruction from the stand space at the expense of Participant, without any proof of default and without intervention of a court. The Participant shall have no right to any refunds or damages in such circumstances. Disputes: All disputes relating to this contract shall be subject to the jurisdictional courts in Chennai.

N. Communication

The Participant is not authorized to make use of the name of the Show after the Exhibition has ended without prior written agreement of the Organiser.

O. Final provisions

The Organizer will have the right to take the following action, without proof of default and without intervention of a court, at the Participant's expense against a Participant who acts in contravention of any provision of the Condition of Participation, the General Rules, the guidelines, fire safety regulations and/or who does not comply with directions given by the Organizer:

Exclude from participation, whereby payments made by Participant will be refunded after deduction of expenses already incurred by the Organizer.

Refuse admission to the Exhibition and the Exhibition building with immediate effect;

Have their stand closed and/or cleared;

Keep possession of the goods displayed and of anything built or fitted by Participant, without the Participant asserting a right to any refund or damages.

P. Excerpt from the general rules for participation in fairs and exhibitions organized by or in co-operation with the venue.

P.1 If a Participant has not paid the amounts due from him within the periods stipulated, the Organisers will be entitled, without prejudice to their claim for full payment of the amounts, not to proceed to the allocation of stand space for the Participant, to withdraw an allocation of stand space already made and/or not to make any stand space available.

P.2 The cost of construction and fitting-out of stands, of the installation at the stands of electric wiring, connections for gas, water drainage and telephone, the use of electric power, gas and water, together with the cost of telephone calls and all other additional costs will be charged to the Participant unless otherwise stipulated in the Conditions of Participation. These charges shall be paid by the Participant within 14 days after the date on the relevant invoice.

P.3 If, 18 hours before the time at which the Exhibition is opened to the public, a Participant has not taken possession of the stand space allocated to him or if it has been definitely established before that time that the Participant will not avail himself of the space allocated to him and/or if he has failed to fulfil his financial obligations with regards to the Exhibition, the Organisers may dispose of the relevant stand space without any additional summons or notice of default, without the Organisers having to refund payments already received and without the Participant as a consequence being discharged from his obligation to pay the amounts due.

P.4 Any goods belonging to Participants and any stand components still remaining on the premises of the Exhibition building or on the adjacent grounds after expiry of the period referred to in the Conditions of Participation may be stored at the expense and risk of the Participant concerned.e. At the end of the Exhibition the Participants shall leave the stand space allocated to them in the same condition as it was when it was made available to them before the commencement of the period of construction.

P.5.If a Participant has failed to meet his obligations towards the Organisers in respect of the Exhibition, the Organisers may:

P.5.1 with a view to promoting payment of outstanding debts, without recourse to a court of law, take possession of any goods belonging to the defaulting Participant that may be present in the Exhibition building or have them stored at the expense and risk of the Participant concerned. The Participant hereby authorises Organiser to take possession of all goods belonging to the Participant in the Exhibition building as security for the payment obligations of the Participant to the Organiser hereunder;

P.5.2 delegate the collection of the amounts owed by the Participant to a third party and charge to the Participant any extrajudicial costs incurred according to standard rates, with a minimum of Rs. 10000, exclusive of applicable taxes;

P.5.3 charge interest at a rate of SBI PLR + 5 % over the amounts due from the due date of the invoice.

Q. Without previous written consent from or on behalf of the Organisers, the Participant will not be permitted:

Q.1 to leave his stand closed or unattended during the hours that the Exhibition is open to the public, to cover the goods displayed –or part of them- or to mark these goods as having been sold;

Q.2 to change or substitute, or cause to be changed or substituted, parts and accessories of exhibited goods within the Exhibition building or on the adjacent grounds;

Q.3. to remove any goods from his stand during the Exhibition;

Q.4 to erect platforms or other raised structures on his stand, or to construct separate rooms such as offices or provide these with ceilings or any other form of capping;

Q.5 to place or install displayed goods and/or publicity material of any nature outside or above his stand space;

Q.6 to make use of the walls of adjacent stands;

Q.7 to bring any kind of food and/or drink into the Exhibition building, or to have them brought into the building, unless said food and/or drink has been obtained from the catering services authorized by the Organiser ("Official Catering Services"); to sell refreshments and/or stimulants within the Exhibition building or on the adjacent grounds; to provide food and/or drink free of charge within the Exhibition building or on the adjacent grounds unless such food and/or drink is distributed from the Participant's stand and has been obtained from the Official Catering Services; to project images, to amplify the spoken word by means of loudspeakers, broadcast music and/or produce any noise, in such a way that any of these might constitute a nuisance, or to erect television sets or mobile merchandise other than those specified in the Conditions of Participation.

Q.8 to use open, flowing, sprayed and/or atomised water at or in the vicinity of the stands during the Exhibition;

Q.9 To have any goods on the stand which, due to their offensive smell or in any other way, cause a nuisance, or to operate or keep any device that produces objectionable noise or light effects;

The Organisers shall have the right to decide on all matters for which these rules, the Conditions of Participation and the on-line Participant manual make no provision or are obscure. The complete text of the General Rules can at all times be obtained free of charge from the Organisers.

PU TECH 2022 - FASCIA TEXT FOR BUILT-UP SPACE FORM

Deadline
31 January 2022

FORM 2

To be completed and returned by those exhibitors who have booked built- up space.

A. FASCIA NAME Please give below the name that you require on fascia. (maximum 25 letters for a fascia of 3.0 mtrs in length. Only standard lettering will be used.) Logos will not be allowed on the FASCIA. If the exhibitor fails to meet the deadline, the Organiser will have no option but to incorporate the name of the company on which the booth is contracted. Any request for change in the fascia name after 15 January 2022 will be accepted on payment of extra charges Rs. 1000 per fascia side.

Please use Block Letters.

[illegible]




























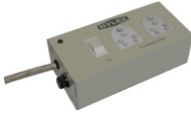

Name.....

Designation.....

Company.....

Mobile No.....

Stand No.

PI-01  Executive Chair	PI-02  VIP Sofa (1 Seater)	PI-03  VIP Sofa (2 Seater)	PI-04  Visitor Chair	PI-05  Fibre Chair
PI-06  Round Table (Wooden Top)	PI-07  Round Table (Glass)	PI-08  Bar Stool (Adjustable)	PI-09  Glass Showcase (Big)	PI-10  Glass Counter
PI-11  Centre Table Top	PI-12  Standing Discussion Table	PI-13  System Counter (Table)	PI-14  Side Rack (Lockable)	PI-15  System Podium
PI-16  System Podium	PI-17  System Podium	PI-18  Brochure Rack	PI-19  Round Table (White Top)	PI-20  Square Table
PI-21  Lockable door	PI-22  System Panel (White)	PI-23  Glass Shelf (each)	PI-24  Wooden Shelf /Adjustable	PI-25  Long Arm Halogen Light
PI-26  Spotlight	PI-27  Metal Halide	PI-28  Power Socket 5A/15A	PI-29  Photo Clip / T - Bolts	

Please submit to :



UNITECH EXHIBITIONS PRIVATE LIMITED
No. 141, Uthandi , East Coast Road, Chennai 600119
Email: info@unitechexpo.com Web: www.putechindia.com



PU TECH 2022 - FURNITURE / LIGHTS ORDER FORM

Deadline
31 January 2022

FORM 3

Additional Accessories Rate List						
S. No	Item code	Description	Size / Specification	Unit Cost in INR.	Qty.	Total
A	Furniture / System Accessories / Electrical Equipment					
1	PI-01	Executive Chair	Black	1,650		
2	PI-02	VIP Sofa (1 Seater)	Black	2,200		
3	PI-03	VIP Sofa (2 Seater)	Black	4,400		
4	PI-04	Visitor Chair	Black	550		
5	PI-05	Fibre Chair	Black	330		
6	PI-06	Round Table (Wooden Top)	70 CM (dia) x 75 CM (H)	990		
7	PI-07	Round Table Cross Leg (Glass Top)	90 CM (dia) x 75 CM (H)	1,320		
8	PI-08	Bar Stool (Adjustable Chrome leg with Cup)	50 CM (H)	990		
9	PI-09	Glass Showcase (Big)	1 M x 50 CM x 2 M (H)	3,850		
10	PI-10	Glass Counter	1 M X 50 CM X 1 M (H)	2,750		
11	PI-11	Centre Table (Black Glass Top)	1.20 M (L) x 45 CM (W)	990		
12	PI-12	Standing Discussion Table	1.0 M (H) x 70 CM (Dia)	990		
13	PI-13	System Counter (Table)	1.05 M X 60 CM X 75 CM	990		
14	PI-14	Side Rack (Lockable)	40 CM X 1 M X 60 CM (H)	2,750		
15	PI-15	System Podium	50 CM X 50 CM X 1 M (H)	1,100		
16	PI-16	System Podium	50 CM X 50 CM X 70 CM (H)	770		
17	PI-17	System Podium	50CM x 50CM x 50CM (H)	660		
18	PI-18	Brochure Stand		880		
19	PI-19	Round Table (White Top)	80 CM (Dia) x 75 CM (H)	990		
20	PI-20	Square Table	70 CM x 70 CM	770		
21	PI-21	Lockable Door		3,300		
22	PI-22	System Panel	1 M x 2.5 M (H) - White	1,320		
23	PI-23	Glass Shelf (each)	30 CM x 1 M	440		
24	PI-24	Wooden Shelf Flat / Adjustable (each)	30 CM x 1 M	330		
25	PI-25	Long Arm LED Light	20 W	550		
26	PI-26	LED Spot Lights	16 W	550		
27	PI-27	Metal Halide	150 W	1,650		
28	PI-28	5A/13A Power Socket		550		
29	PI-29	Photo Clip / T-Bolt		33		
30	PI-30	Waste Basket		55		

Orders are valid only when accompanied by full remittance. Payment should be made by DD, payable at Chennai in favour of "UNITECH EXHIBITIONS PRIVATE LIMITED". Rates mentioned above are on hire basis and applicable for show days. Any orders after deadline will have to be placed on site with service provider directly. Subject to availability

Company _____ Booth # _____

CEO _____ Contact Executive : _____

Address _____

City _____ State _____ Pin _____ Country _____

Phone _____ Fax _____ Mobile _____

E-mail _____ URL _____

Enclosed is a draft no. _____ dated _____ for the amount of Rs. _____

Drawn on Bank _____

BANK DETAILS FOR INTERNATIONAL REMITTANCE

Our Bank Details : CITIBANK NA, No163 Anna Salai, Chennai 600002, India

Account: UNITECH EXHIBITIONS PRIVATE LIMITED **Account No.** 0276243446 **IFSC Code :** Citi0000003 **Swift Code :** CITIINBX **Routing Number :** 021000089

(Signature)

(Company Seal)

Fill, scan and mail to reena@unitechexpo.com. Please maintain a copy of this form for your records

PU TECH 2022 - POWER ORDER FORM

Deadline
 31 January 2022

FORM 4

Exhibiting Company's Name

Booth No :

Contact : Mr. ☐ Ms. ☐

City

Pin Code

Country

Mobile

Email Id

POWER	Single Phase (220 Volts)	3 Phase (415 Volts)	Cost per kW INR (₹)	Required power in kW	Amount
Power during event days - 23 to 25 Mar 2022 (min.2kW)			3000		
Power during set up days - 21 to 22 Mar 2022 (min.2kW)			3000		
GST extra as applicable (currently 18%)					
				TOTAL	

TERMS & CONDITIONS:

- ✦ Exhibitors availing of Raw space and exhibitors who have power requirement for operating their machinery / Equipment, may place their order on M/s Unitech Exhibitions Pvt Ltd.
- ✦ All orders must be accompanied with full payment by Cash / Local Cheque / Demand Draft drawn in favour of Indian Polyurethane Association.
- ✦ Orders without payment will not be entertained
- ✦ Permanent power will be supplied on 22 March 2022 by 14:00 hrs.
- ✦ Both permanent and temporary power will be supplied at any ONE point of the stall. Internal distribution must be carried out by the Exhibitor's contractor.

PAYMENT PARTICULARS

We enclose Cheque payable to "Indian Polyurethane Association" towards Power.

Cheque No. _____ dated _____ for Rs. _____ (in words)
 _____ drawn on (bankers name)

_____ towards full payment.

Name _____ Designation _____

Date _____ Stamp & Signature _____

PU TECH 2022 - COMPRESSED AIR FORM

Deadline
 31 January 2022

FORM 5

Company Name: _____

Contact Person: _____ Booth Number _____

E-mail: _____ Phone: _____

We require the compressed air supply:

Hose Diameter	Pressure		Free Air Delivery		HP	Unit Cost INR	Qty	Amount
	PSL	BAR	L/M	CFM				
1/4 Inches	100	7	88	3.11	3	24750.00		
1/4 Inches	100	7	300	10.60	5	28600.00		
1/4 Inches	100	7	700	24.25	7	35200.00		
1/4 Inches	100	7		33.60	10	39600.00		
1/4 Inches	100	7		49.10	15	46200.00		
GST will be extra (currently 18%)								
Total								

Exhibitor must indicate the location of compressed air connection in layout of stand along with this form, or else it will be placed at the contractor's discretion. Any amendment or reproduction during set-up or show days will cause us to charge extra to exhibitor.

No refund will be given for any cancellations done 15 days before commencement of the show, onsite & on show days. Late orders will be subject to availability and will be charged **at 30% surcharge for on-site order with full cash payment only**.

Please fax us a copy of evidence of your payment for order confirmation (copy of demand draft, cheque, transfer document etc.)

Please make Company cheque, demand draft, cash or transfer payable to **"Unitech Exhibitions Pvt Ltd."**

PAYMENT PARTICULARS

We enclose Cheque payable to **"Unitech Exhibitions Pvt Ltd"** towards Compressed Air.

Cheque No. _____ dated _____ for Rs. _____ (in words)
 _____ drawn on (bankers name)
 _____ towards full payment.

Name _____ Designation _____
 Date _____ Stamp & Signature _____

BANK DETAILS

Our Bank Details : CITIBANK NA, No163 Anna Salai, Chennai 600002. India. **Account Name:** UNITECH EXHIBITIONS PRIVATE LIMITED
Account No. 0276243446 **IFSC Code :** CITI0000003 **Swift Code :** CITIINBX **Beneficiary Address:** No, 141, Uthandi, East Coat Road, Chennai - 600119

Place & Date: _____ Signature & Company Stamp: _____

EXHIBITOR NOMINATED STAND CONTRACTOR FORM
(Mandatory for all Raw Space Exhibitors)

Deadline
10 Feb 2022

FORM 6

Exhibiting Company's Name		Booth No :	
Contact : Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>			
City	Pin Code	Country	
Mobile	Email Id		

STAND CONTRACTOR DETAILS:

Stand Contractor :

Contact person:

Mobile: Email:

Signature: Date:

Performance Bond: All exhibitor nominated stand contractors and modified shell scheme contractor (not exhibitors) has to pay Rs. 50,000 refundable security deposit DD in favour of Indian Polyurethane Association. The deposit will be forfeited in cases the stand is not completed and dismantled in time, see details in page 3 of technical manual.

Note to Exhibitors and Contractors:

- 1) Exhibitors who have booked Raw Space stands may use either the official stand contractor or appoint another contractor of their choice.
- 2) Technical drawings of all stand design with **mezzanine floors** must be submitted to the event manager by email before **10 August 2021**.
- 3) Mezzanine floor Stand designs without the approval will not be permitted in the exhibition.
- 4) Electrical power supply must be ordered through the event managers only.
- 5) All electrical connections will be inspected by the official contractor before circuits are activated.
- 6) All contractors workmen on site must wear contractor badges which is available on-site.

PAYMENT PARTICULARS

We enclose DD payable to "**Indian Polyurethane Association**" towards Performance Bond in PU TECH 2022.

DD No. _____ dated _____ for Rs/USD _____ (in words)
 _____ drawn on (bankers name)
 _____ towards full payment.

Name _____ Designation _____
 Date _____ Stamp & Signature _____

PU TECH 2022 - DIRECTORY ADVERTISING FORM

Deadline
31 January 2022

FORM 7

Exhibiting Company's Name

Contact : Mr. ☐ Ms. ☐

Address

Address

City

Pin Code

Country

Area code

Telephone

Fax

E-mail

Website

ADVERTISEMENT TARIFF

ADVERTISING OPPORTUNITIES	No. of ads	Colour	Amount
Full Page		INR 20000 / 250 USD	
Inside Front Cover		INR 25000 / 300 USD	
Inside Back Cover		INR 25000 / 300 USD	
Outside Back Cover		INR 35000 / 500 USD	
GST will be extra (currently 18%)			
TOTAL			

Mechanical details of the Directory

Finished size : 140 x 210 mm
 Print area : 120 x 190 mm

Materials required for advertisement

Artwork to be submitted as per mechanical details in
 High resolution Pdf, Tiff or Corel Draw format

PAYMENT PARTICULARS

We enclose DD / Cheque payable to **"Indian Polyurethane Association"** toward advertisement release in the Exhibition Directory. DD/Cheque No. _____ dated _____ for Rs/USD _____ (in words) _____ drawn on (bankers name) _____ towards full payment for the advertisement

Name _____ Designation _____
 Date _____ Stamp & Signature _____

MODE OF PAYMENT DETAILS**Payments by DD / Cheque :**

Exhibitors making payments by DD / Cheque should make same in favour of "Indian Polyurethane Association" payable at New Delhi, INDIA.

Payments by Bank Transfer (TT):

Exhibitors making payments by telegraphic bank transfer should arrange payment direct to our Bankers-

Account Name : INDIAN POLYURETHANE ASSOCIATION, Bank : ANDHRA BANK LTD, Model Town Branch, Model Town, New Delhi - 110 009. India.

A/C No. 125910100026333, Branch Code : 1259, IFS Code : ANDB0001259

PU TECH 2022 - REQUIREMENT OF EXHIBITOR BADGES

Deadline
 31 January 2022

FORM **9**

Please issue badges for the following officials who will be manning our pavilion-

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....
- 6.....
- 7.....
- 8.....
- 9.....
- 10.....
- 11.....
- 12.....
- 13.....
- 14.....
- 15.....
- 16.....
- 17.....
- 18.....
- 19.....
- 20.....

Please attach separate sheet for more names.

Name.....

Designation.....

Company.....

Office Phone No.....

Stand No.....

Please note: Badges can be collected from the exhibitor registration counter from 22nd March 11.30am onwards.
 Badges will not be posted / couriered earlier.



PU TECH 2022

Polyurethane Exhibition & Conference - India

23 - 25 Mar 2022. India Expo Centre. Greater Noida. New Delhi

*For more details and booth bookings,
please contact Event Manager*

UnitechExpo  

Unitech Exhibitions Private Limited

No. 141, Uthandi,

East Coast Road, Chennai - 600119, INDIA

Ph: +91-44-24564131

E-mail: info@unitechexpo.com

Contacts: Ms Reena S; Mob +91 95000 76535

Organised by



Indian Polyurethane Association

228, Okhla Industrial Estate,

Phase III, New Delhi - 110020. INDIA

Phone: +91 98110 23400. Email: secretary@ipua.in /

muralimohandel@gmail.com

Contact: Mr. Murali Mohan, Secretary, IPUA